

# e-Discovery with SharePoint®

*Catch crucial items while cutting review time*

Mining and presenting Microsoft SharePoint user and team site content for review requires specialized skill, care and experience. Some of these special challenges include blogs, wikis, custom lists, extensive customizable metadata fields, and documents with multiple versions. All of these must be handled properly at every step. Kiersted's powerful KEPS e-Discovery platform accommodates this electronic content beautifully, giving discovery teams just what they need to confidently and quickly work with SharePoint.

## Kiersted Rapid Review and SharePoint

Legal teams review and categorize native files rapidly and cost-effectively with Kiersted's native file review system. The K4 Rapid Review tool integrates material from SharePoint, allowing fast and accurate processing of such material along with everything else. Built on a robust, highly secure platform, K4 Rapid Review offers a customizable, intuitive interface with visually defined workflow. This solution addresses a myriad of complications presented by the SharePoint environment, including:

### ▶ Multiple Versions

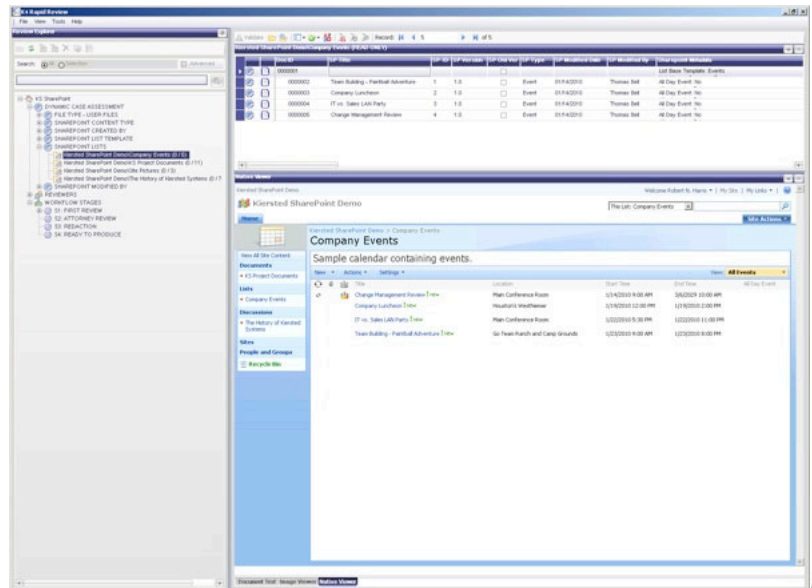
Documents may be stored with multiple versions, and it is difficult to determine which version should be processed, reviewed, and produced. Kiersted's process maintains and logically presents all versions to help you make correct decisions.

### ▶ Wikis, Blogs and Lists

SharePoint encourages the use of content types such as wikis and blogs that can easily lose their meaning when isolated portions are taken out of context. Kiersted's approach maintains context and renders such content in a sensible way, allowing reviewers to see it in proper context without jumping through hoops.

### ▶ Wealth of Metadata

SharePoint contains a wealth of metadata, beyond what is typically stored in Office documents. Kiersted's system preserves that metadata and allows the review team to mine it for meaning using our Dynamic Case Assessment tools and search capabilities.



## The Tools You Need

Our sophisticated SharePoint approach helps you easily understand SharePoint content and spend less review time. Kiersted's overall e-Discovery processes expedite the transition from forensic collection and analysis to review and production so you can quickly move on to the next phase of your project. Rely on Kiersted's responsiveness, proven expertise, and best practice methodologies to deliver your electronic discovery projects on time and on budget.

**Lighten your electronic discovery burden and leave the heavy lifting to us.**